

# Great Snoring Parish Council

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Present:

David Clifton, Steven Hall, Tom Norman (Chair), Dawn Spiteri (Vice-Chair), Joyce Tibbitts

## Meeting of Great Snoring Parish Council on Thursday 11 January 2024 at 7:00 pm in the Social Club

### MINUTES

Welcome

- 1) **Apologies** (Averil Cooper not present).
- 2) **Declarations of pecuniary interest** by the Councillors in any of the items listed below. None.
- 3) To consider **co-opting** to fill the vacancy. Not at present
- 4) **Minutes of the previous Meeting** on 14 September were approved and signed (the meeting on 11 November was cancelled).
- 5) **Matters arising:** Progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting. None.
- 6) **The Meeting was temporarily closed** for Parishioners to express any concerns they have and for reports from the District and County Councillors. Reports via email. The Chair re-opened the meeting.
- 7) **Planning**
  - a) **Proposals** received from NNDC since the last meeting. None.
  - b) **Decisions** made by NNDC: None
  - c) Concern was raised about the work being done on the flint wall outside Cleveny Cottages. The Clerk was asked to be it to the attention of Combine Enforcement at the District Council.
- 8) **Highways:** <https://www.norfolk.gov.uk/roads-and-transport/roads/report-a-problem>
  - a) **Items to report**
    - i) **Pothole**
      - (1) junction of Fakenham Road / Back Lane
      - (2) Thursford Road
- 9) **Street furniture / Environment**
  - a) **Kissing Gate:** work in progress.
  - b) **Parish Clock:** make arrangements for annual service
- 10) **Allotments**
  - a) It was agreed that it was no longer necessary to have the pest control.
- 11) **Setting the Budget and Precept for 2024-25**
  - a) **Review the figures** (see attached spreadsheet  
Expected bank balance at the end of March 2024 is **£5797** (of which £593 is in the Parish Clock accounts and the rest is listed as reserved funds).  
Expected **expenses** for 2024-25 are **£7,710**  
Expected **receipts** for 2024-25 are **£ 605**

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- b) Determine whether or not there are any other likely calls on planned expenditure
  - i) Request for bus shelter for high school children at the top of The Street. Unfortunately it was agreed that there was no suitable place for the erection of a bus shelter.
  - ii) It was agreed that it was no longer necessary to have pest control at the allotments.
- c) It was agreed to set the **Precept at £6,600** (of £100 – an increase of 1.5%) 2024-25.
- d) The form for NNDC was completed and signed.

### 12) Financial business

- a) **Receipts** 1 Sept – 30 Nov: interest £2.60; Precept 2<sup>nd</sup> instalment £3250; allotment rent £232.50; NCC recycling credits £27.17.
- b) **Regular payments** 1 Sept – 30 Nov: FT Grds Maintenance £251.14; salary & on costs
- c) **Balances as at 30 Nov:** Current ac: £6,490.22; Savings acc (allotment deposits): £304.57; Defib savings £119.04 & chq ac £0.53; Clock savings £590.03 & chq ac £3.
- d) **To approve the following payments:**

Payee	Cheque no	Amount	Date
Joanna Otte (expenses)	100503	£44.68	09/11/23
Walsingham Estate (rent for allotment land)	100504	£120.00	09/11/23
Walsingham Parish Council (newsletter Oct)	100505	£9.60	09/11/23
Countrystyle Recycling Ltd (bottle bank)	100506	£12.00	09/11/23
North Norfolk District Council (election costs)	100507	£20.03	09/11/23
Gt Snoring Social Club (hire of hall)	100508	£10.00	
J Otte (Rodent Services Pest Control)	100509	£76.80	09/11/23
Joanna Otte (expenses)	100510	£56.63	
Walsingham Parish Council (newsletter Dec)	100511	£4.80	
Countrystyle Recycling Ltd (bottle bank)	100512	£6.00	
Joanna Otte (back-dated increase to salary and pension)	100514	£26.39	
Countrystyle Recycling Ltd (bottle bank)	100515	£9.00	

### 13) Employment

- a) Salary increase for 2023-24: The Local Government Association (LGA) advised the National Association of Local Councils on 6 November that ‘Agreement has been reached on the pay award for local government services (‘Green Book’) employees, covering the period 1 April 2023 to 31 March 2024.’ SCP 19: was £14.48 increased to £15.48.
  - i) Back pay for 2023-24 April to October: salary + £91; Annual Salary less employee’s pension contribution + £86; Employee’s pension contribution + £5; Employer’s pension contribution + £21.39.
  - ii) The instructions to the bank to make the back payments and to change the monthly payments had been approved and signed. Barclays did not carry out the instructions properly so the back-dated increase was paid by cheque to the Clerk who would transfer the contributions to the Norfolk Pension Fund.

### 14) Correspondence: mail circulated as usual via email

### 15) Items for report or placing on the agenda for the next Meeting.

### 16) Date of the next meeting: **Thursday 14 March 2024 at 7 pm** in the Social Club.

Meeting closed at 7:45 pm