

Great Snoring Parish Council

Clerk: Joanna Otte, Little Manor, Thursford Road, Little Snoring, NR21 0JN

tel: 01328 822366 email: greatsnoringpc@googlemail.com

website: <http://greatsnoringparishcouncil.norfolkparishes.gov.uk/>

Present: David Clifton, Steven Hall, Tom Norman (Chair), Joyce Tibbitts
and four members of the public

Meeting of Great Snoring Parish Council on Thursday 14 September 2023 at 7:00 pm in the Social Club

MINUTES

Welcome

- 1) **Apologies** from Averil Cooper, Dawn Spiteri (Vice-Chair), Tom FitzPatrick (District Councillor), and Michael Dalby (County Councillor) were accepted.
- 2) **Declarations of pecuniary interest** by the Councillors in any of the items listed below.
- 3) **Co-opting** to fill the vacancy – postpone to later date.
- 4) **Minutes of the previous Meeting** –13 July were approved and signed.
- 5) **Matters arising:** Progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting. None.
- 6) **The Meeting was temporarily closed** for Parishioners to express any concerns they have and for reports from the District and County Councillors.
 - The Archive Group were pleased to see that the County Council had confirmed the addition of the Kissing Gate to the footpath next to the Church. They confirmed that they would be collecting donations for the new gate which would be re-erected with the old hinges. They had a quote of £600 for the gate and hoped to raise more for an on-going maintenance fund.
 - Concern was raised about the breach in planning which had occurred when a garden shed was erected at The Loke. The issue had been brought to the attention of Combined Enforcement in the planning department of the District Council (see response below). People were particularly concerned that someone was able to by-pass the planning system even in a conservation area, and that without a planning application, consultees, neighbours and interested parties were deprived of the opportunity to give their views, and no changes or conditions could be put in place. It was noted that the District Council had provided a form to file a complaint. The Parish Council suggested that those with concerns should follow this process as well as contacting the District Councillor.

The Chair re-opened the meeting.

- 7) **Planning**
 - a) **Proposals** received from NNDC since the last meeting: None.
 - b) **Decisions** made by NNDC
 - i) PO/23/1216: Erection of self build two storey detached dwelling (outline with all matters reserved) at **Land West Of School Farm Fakenham Road**. REFUSED.
 - c) **Issues raised with Combined Enforcement**
 - i) Painting of the **street wall at 90 The Street**: - a listed building in a conservation area. People in the village believe that the wall has always been unpainted brick, and all the photos in the archive show the was unpainted. Details submitted for investigation on 27 July.

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- ii) **Outbuilding at 1 The Loke.** Response from NNDC following a site visit: ‘[I have] come to a final decision that there is a breach of planning controls occurring. However, Government guidance states that enforcement action is a discretionary power and should only be taken where it would be expedient and in the public interest to do so. The Planning Enforcement Team has a policy of assessing breaches of planning control against a series of criteria within the Harm Assessment Form to assist in determining the Councils next steps. If the breach meets a certain threshold then the Council will look to pursue the matter further. In this instance, the breach does not result in significant harm and does not meet the threshold for taking further action. As a result the enforcement case will now be closed and no further action will be taken. The Council values the participation of the public in the planning enforcement process. Although no action has been appropriate in this case I would, nevertheless like to thank you for drawing the matter to my attention.’

8) **Highways:** <https://www.norfolk.gov.uk/roads-and-transport/roads/report-a-problem>

a) **Items to report**

- i) Overgrown hedge and tree on Dilldash Lane
ii) Broken drain cover on Dilldash Lane

9) **Speed Awareness Messaging unit**

- a) The SAM2 unit was opposite the Social Club during July 2023 monitoring traffic speed and the volume of vehicles coming into the Village from Walsingham.

From 23 June 2023 to 19 July 2023:

10,314 vehicles were recorded coming into the village with an average of 558 per day.

The peak times of travel were 8 am to 9 am (average of 22 vehicles); and 5 pm and 6 pm (average of 31 vehicles)

The maximum speed was 45 mph at 3:25 pm on 23 June, (although the average speeder was travelling at about 38 mph).

The majority of vehicles were travelling just under the speed limit which is 30 mph. The 85th percentile speed (i.e. of 8,767 vehicles) was 28.2 mph; and the average speed was 17.7 mph.

10) **Street furniture / Environment**

- a) **Kissing Gate.** It was noted that Modification Order to include the Kissing Gate to the Definitive Map had been received. The relevant date of the sealed order was 1 May 2023. A copy had been forwarded to the Archive Group who would be collecting donations and arranging for a new gate to be installed.

b) **Flies**

- i) It was noted that two people have reported problems with flies. One was already in contact with the Environmental Protection officer and the other was asked to contact the Team at the District Council.

- c) **Litter Pick** date to be fixed later

11) **Allotments**

- a) Uncultivated allotments to be cut back by FT Grounds Maintenance. Next year Steven Hall will be able to keep the growth under control.

12) **Gurney’s Ground:** children (also Little Snoring) had been enjoying the playground.

13) **Financial business**

- a) **Receipts** 1 June – 31 Aug: interest £1.91; Recycling credits £40.76.

- b) **Regular payments** 1 June – 31 Aug: FT Grd Maintenance £251.14; salary & on costs

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c) **Balances as at 31 Aug:** Current ac: £4,884.11; Savings acc (allotment deposits): £303.76; Defib savings £105.25 & chq ac £0.53; Clock savings £588.45 & chq ac £3.

d) **The following payments were approved:**

Payee	Cheque no	Amount
Joanna Otte (expenses)	100495	£46.26
Joanna Otte (Rodent Service pest control)	100496	£76.80
Walsingham Parish Council (newsletter Aug)	100497	£9.60
Gt Snoring Social Club (hire of hall)	100498	£10.00
S Dickens (allotment deposit refund)	100499	£30.00
Countrystyle Recycling Ltd (emptying bottle bank)	100500	£9.00
PKF Littlejohn LLP (external audit)	100501	£252.00

14) External Audit

- a) It was noted that the External Audit had been completed. The report from PKF Littlejohn stated that: 'On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.'
- b) The relevant documents have been put on the notice board and uploaded to the website as required.

15) **Correspondence:** mail circulated as usual via email

16) Items for report or placing on the agenda for the next Meeting.

- a) Setting the Budget and Precept for 2024-25

17) Date of the next meeting: **Thursday 9 November 2023 at 7 pm** in the Social Club.