

Great Snoring Parish Council

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Present:

J Lockhart, S Pannell (Chairman), D Perowne, P Richmond, H Seekings, V Thompson (Vice-Chairman)
and: M Strong (County Councillor) with her husband and two members of the public

Meeting of Great Snoring Parish Council
on **Thursday 9 November 2017** at 7.00pm in the Social Club

MINUTES

Welcome

- 1. Apologies** from G Peabody (on holiday) and T FitzPatrick (District Councillor) were accepted.
- 2. Declarations of pecuniary interest** by the Councillors in any of the items listed below.
 - P Richmond declared an interest in item 6 - planning application at South House.
- 3. Minutes of the previous Meeting** – 14 September, were approved and signed as a true record.
- 4. Matters arising:** Progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.
- 5. The Meeting was temporarily closed** for Parishioners to express any concerns they have and for reports from the District and County Councillors.

NCCllr **M Strong** reported that the public consultation on the County Council Budget had commenced (access via website). She encouraged people to respond as comments were taken into account. The County Council was commissioning a survey of the mobile phone coverage in order to put pressure on mobile phone companies to improve the service. She noted that while it was sad to see the end of PCSOs, more police officers would be appointed and new jobs at 101. PCSOs would be able to apply to both of these roles. She reported that County Councillors had a small budget for assisting with highway projects e.g. advisory signs, small footway extensions, minor drainage works, new regulatory signs, minor highways repairs. She also noted that she could facilitate requests for the use of a 'minute man' to monitor speed. Other suggestions for speed control included setting up a Speedwatch group (in conjunction with the police), buying SAM2 (speed awareness message flashing sign) and / or white 'entrance gates' at the approach to the village – 50% of cost from the County Council if application made to the Parish Partnership Scheme).

The Chairman thanked the County Councillor for her email complimenting the Parish Council on the stance taken with Victory Housing regarding the sale of social housing in the village.

The Chairman re-opened the meeting.

6. Planning

- **Proposals** received from NNDC since the last meeting
 - Conversion and alterations to Garage/Storage building to create annexe at **South House**, 7 Fakenham Road ref: PF/17/1611. Link circulated. Comment of 'no objection' submitted on 9 October 2017.
- **Decisions** made by NNDC: none.

Signed: 

Chairman

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- **Other Planning Matters**

- **Update** on enforcement of retrospective planning application at **Dildash House** ref PF/16/1072. The applicant has appealed against the decision which has now gone to the Planning Inspectorate.
- **The second response from Victory Housing regarding the sale of Social Housing** was noted: *'when we sell a property as part of our asset management sales, we do not impose any covenants regarding a Norfolk local connection. We have debated the merits of doing so, but have concluded the effect would be to depress the sales price and reduce sales receipts, which in turn would require more sales to raise the same level of funds for re-investment. We believe it is better to maximise sales receipts from the minimum number of sales. In any event, overwhelmingly our experience is that properties we have sold have been to people with a Norfolk connection.'*

7. Financial business

- **Receipts** since previous statement: NNDC Precept: £1,700 and Grant: £98; NorfolkALC Transparency Code Funding for scanner £100.
- **Regular payments** since previous statement: salary and on costs £296.70
- The current balances were noted as at 29 Sept 2017:
Current account: £5,860.90
Savings account: allotment deposits: £30.00;
Clock account £886
- **The statement of accounts compared to budget was noted.**
- **The following payments were approved:**

	Cheque no	
J Otte (expenses Aug – Nov: including £100 Transparency Code funding for scanner)	100277	139.66
Walsingham Estate (rent for allotments)	100278	120.00
Rodent Services (East Anglia) Ltd (quarterly charge)	100279	72.00
total		£ 331.66

- Instructions to Barclays to **change the sort code for standing order** payment to Norfolk Pension Fund was approved and signed.

8. The Budget and Precept for 2018-19 - see attached information, were considered

- The figures were reviewed and amended.
- Determine whether or not there are any other likely calls on planned expenditure. It was noted that the Social Club had decided to purchase a public access defibrillator so there was no call for the expense on the Parish Council. It was agreed that Parish Plan fund could be used for any costs associated with the implementation of the Emergency Plan and support for the Defibrillator if required.
- It was agreed to accept the Local Council Tax Support Grant (LCTSG) of £182 from NNDC.
- It was agreed to set the precept at £3,500 for 2018-19 - an increase of 3%. The form for NNDC was completed and signed.

9. Environment

- A small group carried out a village litter pick and collected 22 lbs of rubbish. Thank you to the volunteers.

Signed:
 Chairman

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- Fly-tipping including guttering and asbestos on the verge outside Cleveny has been reported to the District Council.
- It was noted with appreciation that someone had offered to supply a Christmas Tree for the village sign knoll. However the question of lights, cables and associated health and safety liabilities and stability (last time it blew away a few times) meant that this was not really feasible.
- The Clerk was asked to obtain quotes for cutting the grass on the knolls for next year (12 cuts April to October) e.g. CGM and Norse.

10. Allotments

- A date was to be arranged for clearing the plots 11 and 11a.
- It was noted that the condition of the track was deteriorating.
- Allotment path to be closed at beginning of December to mitigate the risk of avian flu.
- The Clerk reported that she had been contacted by a potential new allotment tenant.

11. Highways:

- Items to report
 - Hedge growth at road signs needs to be cut back
- Items to request via NCClir
 - 'Minute Man' on The Street (Cleveny and 80 The Street) and on Thursford Road (Keepers Cottage)
 - Improved signage at Duck End Farm e.g. sharp bends, horse riding
- Drain clearance – volunteers to check and clear if necessary.
- It was note that the sign post for Houghton and Barsham had been re-instated.
- Footpath by the church needs to be cleaned up – S Pannell to arrange with J Lockhart and H Seekings.

12. Street furniture

- Kissing gate needs some repairs to bottom strut of support. It was agreed that V Thompson would ask Mr Hubbard if he could do this.
- Parish Clock – thanks to J Taylor and apprentices (J Lockhart and B Partridge) for changing the time and to J Lockhart for putting up the plaque.
- It was noted that the Village Sign and bench would need cleaning in the spring.

13. Parish Council

- Emergency Plan – V Thompson reported on progress. The document has been expanded and updated covering a wide range of emergencies and suggested mitigations. The group will arrange a further date to continue working on it. Volunteers will then be asked to fill various roles.
- Village Plan –
 - monitoring speeding - see request to NCClir for 'Minute Man'
 - transport: it was suggested that bus companies could be approached. However as a first step it would be necessary to canvas the village to establish the need via the newsletter.
 - pop up shop - V Thompson said that the Social Club had had to cancel its Autumn Fair due to lack of interest. D Perowne pointed out that people wishing to sell local produce could ask Top Farm and sell at the 'egg shop'
- It was noted that Norfolk Constabulary had decided to cut PCSOs.

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- WW1 Commemoration. It was agreed that it would be a good idea to mark the end of WWI. The previous commemoration in 1914 was very successful.

14. Reports from parish councillors

- Defibrillator. S Pannell reported that she had attended a meeting with representatives from the Social Club at which it was stated that the Social Club had decided to purchase and install a public access defibrillator. The Club would be looking for people to provide funding for the on-going maintenance.
- Incident involving dog. It was reported that the police are taking the incident seriously in view of the nature of the injuries. Victim statements have been taken. The owner has been cautioned by the police and instructed that the dog must be on a lead and muzzled at all times, and be under the control of an adult (over 16). If the dog is seen without a muzzle this should be reported to the police as it is a breach of their instructions.
- It was agreed to book P Richmond on Norfolk ALC training for Planning System workshop on 21 February.

15. Correspondence: mail circulated as usual via email

- **Clarification re Great Snoring Charities**

It appears that the Charity Commission suggested that a new scheme, with arrangements for the Parish Council to appoint Trustees, would be supported by the Charity Commissioners, but this was not carried. This means that the Scheme of 1878 remains the 'constitution' of the Great Snoring Charities. In the Scheme, there is no reference to the Parish Council or any other body being appointing Trustees, other than the original ones which were appointed by the Charity Commissioners. The Rector is the ex-officio Trustee and all new Trustees are appointed by the existing Trustees. There is also no requirement for accounts to be submitted to the Parish Council.

- **Update on Local Green Spaces.** To note that Walsingham Estate has pointed out that the agreement between the Estate and the Parish Council for renting the land for the allotments and Gurney's Ground includes a provision that the Estate reserves the right 'to move, reduce the area or terminate the agreement altogether' as it might be allocated for some type of development in the future. (And that the Parish Council agreed not to object to any application for development on the grounds of the loss of this facility.) The Clerk has informed the District Council and the allotments and Gurney's Ground have been removed from consideration as Local Green Spaces.

16. Any other business for report or placing on the agenda for the next Meeting.

- **New General Data Protection Regulation** - clerk to report back following training

17. The time and date of the next meeting is at 7 pm on **Thurs 11 January 2018** in the Social Club (The March meeting might clash with billiards home match).

Meeting closed at 8.56 pm

Signed: V. Thoy
Chairman

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