

# Great Snoring Parish Council

Clerk Joanna Otte, Little Manor, Thursford Road, Little Snoring, NR21 0JN

tel: 01328 822366 email: [greatsnoringpc@googlemail.com](mailto:greatsnoringpc@googlemail.com)

website: <http://greatsnoringparishcouncil.norfolkparishes.gov.uk/>

Present:

J Lockhart, S Pannell (Chairman), G Peabody, D Perowne, H Seekings, V Thompson (Vice-Chairman)  
and: M Strong (County Councillor) with her husband, and three members of the public

Meeting of Great Snoring Parish Council  
on **Thursday 13 July 2017** at 7.00pm in the Social Club

## MINUTES

Welcome

1. **Apologies** from T FitzPatrick (District Councillor).
2. **Declarations of pecuniary interest** by the Councillors in any of the items listed below. None.
3. **Minutes of the previous Meeting** – 11 May – were approved and signed as a true record.
4. **Matters arising:** Progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting. None.
5. **The Meeting was temporarily closed** for Parishioners to express any concerns they have and for reports from the District and County Councillors.
  - A member of the public mentioned that he was pleased to see more members of the public attending the meeting.
  - Another member of the public reported that there was no longer an extra socket in the Social Club which could be used for plugging in a generator (which had been part of the emergency planning).
  - The County Councillor reported
    - Superfast broadband had gone live in the Great Snoring that afternoon. Users would need to sign up for a new contract with their provider to take advantage.
    - The County Council had to find an extra £1 million
    - Adult social series needed more money. A cross-party request had been sent to the government requesting more funding.
    - Grants were available for rural businesses
    - Highway defects including potholes can be reported online <https://apps.norfolk.gov.uk/highwaysdefect/>
    - Hazardous waste days at Hempton recycling centre on 30 Sept and 1 October
    - Libraries – source of useful information for long-term illnesses
    - Fire Protection and Trading Standards recommend that items are registered when bought to facilitate recalls of faulty equipment.


The Chairman re-opened the meeting.

### 6. Parish Councillor Casual Vacancy

- To consider co-opting a new member to fill the casual vacancy. The Chairman reported that one person had put his name forward for co-option following the advertising of the vacancy in two newsletters. After some discussion, it was agreed to co-opt Paul Richmond.

Proposed	DP	Seconded	GP	vote	4 (2 abstained)

- The Clerk would send the welcome pack to Paul Richmond and notify the District Council.

Signed:  .....  
Chairman

- 410 -

Date: 14 September 2017

# Great Snoring Parish Council


## 7. Planning

- **Proposals** received from NNDC since the last meeting
  - Erection of rear extension, porch to front elevation, raise roof height and roof lights x 2 and associated works at **Dream of Delight, Thursford Road** ref: PF/17/0734. Link circulated. No objection submitted 30 May 2017. It was further noted for report that there were two mobile units on the site. It was queried if temporary planning permission was required.
  - Internal and external alterations and insertion of roof light to rear - retrospective at **2 The Terrace, The Street** ref LA/17/1010. Link circulated. No objection to this application. However it was noted that the upv window at the rear was not included in the retrospective application.
- **Decisions** made by NNDC
  - Conversion and change of use of barn to one dwelling and erection of detached garage with accommodation within roof space at **Duck Town End, Barn, Thursford Road** ref: PF/17/0476. APPROVED.
- **Update** on retrospective planning applications:
  - Studio at Dildash House PF/16/1072. No report from the District Council
  - Fence at Manor House PF/16/1002. It was noted that the recent work appeared to comply with the conditions.
- **Other Planning Matters**
  - **Enforcement: 9 Dildash Lane** 2 sheds exceed permitted height. As birds are currently nesting in the outbuildings the owners have 3 months to reduce the height of the buildings (rather than the usual 28 days). It was noted that work was in progress.
  - It was noted that concern had been raised with the District Council about the extensions at **Four Winds** exceeding permitted development but no response had been received from Combined Enforcement. The Clerk was asked to follow up.
  - It was noted that 2 Thursford Road was to be sold. It was agreed to send a letter to Victory Housing stating the Parish Council's concern at the loss of social housing in the village.

## 8. Financial business

- **Receipts** since previous statement: none
  - **Regular payments** since previous statement:
- |   |     |        |
|---|-----|--------|
| Salary and on costs (May and June)        | SOs | 296.70 |
| Scooper Dooper (dog waste collection May) | SO  | 7.92   |
- The balances on bank statements as at 30 June 2017 were confirmed as follows:  
Current account: £5,012.57; Savings account (allotment deposits): £30.00; Clock account £86
  - **The statement of accounts compared to budget** was circulated.
  - **The following payments were approved:**

	Cheque no	
J Otte (expenses and extra salary for website)	100268	223.71
Vanessa Thompson (plaque for clock dial)	100269	26.41
North Norfolk District Council (dog waste collection)	100270	184.32
Norfolk Pension Fund (extra payment – website work)	100271	56.68
M Edmunds (paint and brushes for K6 library)	100272	114.62
total		<b>£ 605.74</b>

Signed:  .....  
Chairman

Date: 14 September 2017

## Great Snoring Parish Council

- It was noted that the paint and brushes for repainting the K6 library would be sufficient for another repaint in the future.
- The scanner / printer has broken outside warranty and cannot be repaired. It was agreed to apply to the Transparency Code Fund to purchase a replacement.

### 9. Environment


- **Dog waste collection**
  - Contract with Scooper Dooper was cancelled - last payment on 1 May 2017.
  - New contract with the District Council: £153.60 +VAT for collection every two weeks - £3.20 per bin per empty.
  - It was noted that there was a problem with dog fouling on Fakenham Road. It was advised that members of the public can report this directly to the District Council which is the enforcement authority <https://www.north-norfolk.gov.uk/tasks/environmental-protection/report-dog-fouling/>
- **Gurney's Ground**
  - It was noted that the net on the goal was a bit ragged and one bit needed to be hooked up again. V Thompson and H Seekings would deal with this.

### 10. Allotments

- It was noted that a letter had been sent to all tenants regarding the vehicular use of the track requesting that care is taken at the turning at The Street to avoid damage to the adjacent property.
- G Peabody reported that as the track / path across the allotments had been in use for over 20 years it would be difficult to close it permanently.
- Avian Flu signs would be removed for the summer.
- The new tenancy agreements for Allotment Garden, Livestock, and Structures were approved with a few minor amendments. All tenants would be sent the new agreements before the end of September to come into force 1 October 2018. The Chairman and Clerk would draft a cover letter to be approved before sending to tenants.
- It was noted that the Walsingham Estate was interested in supporting getting water on the allotments but required information about how the Parish Council would administer and manage the on-going costs.
- It was noted that a double allotment had not been uncultivated for two years. The Clerk was asked to request that the tenant at least cuts it or removes the fencing so that it can be cut when the vacant plots are cut.
- Quotes for rodent / pest control contract still outstanding.

### 11. Highways:

- Items to report
  - Obscured signs
  - Overgrown hedges on Fakenham Road and the footpath by the Church.
  - It was noted that parking on Thursford Road presents a problem for pedestrians, but it was unclear what could be done as there is nowhere else for residents to park.
  - 'slow' at the bridge still needed to be painted
  - It was noted that the Highways engineer had been asked to investigate the possibility of removing the extra gravel and earth that had built up on the edges of the bridge
- It was noted that the footpath by the Church needed to be tidied up. S Pannell would co-ordinate.
- V Thompson would organise a litter pick with the Social Club
- Wild flower areas: unfortunately the notices had been moved prior to the verge cutting so all verges were cut including the designated areas.

Signed: .....  
Chairman

- 412 -

Date:  2017

## Great Snoring Parish Council

- It was noted that the drains had been cleaned out.
12. **Street furniture**
- It was noted that the War Memorial has been awarded Grade II listed building status entry no 1446449 by Historic England.
  - Thanks to M Edmunds and R Bowden for repainting the K6 Library. The cost had been more than indicated but it included enough paint for another repaint in the future.
  - The glass bank was being used but D Perowne was considering relocating it to Thursford Road.
  - A query was made as to whether email notification of road closures etc could be made available to the public. It was noted that this information was available on the County Council website <https://roadworks.org/>.
13. **Parish Clock**
- Plaque to commemorate new dial, the PCC has indicated that a faculty would not be needed, would be put up by J Lockhart and J Taylor.
14. **IT**
- The Website Management Policy was approved. It was agreed that there would be no listings or links for businesses.
  - It was noted the fibre broadband was now live in the village.
15. **Parish Council**
- Training dates. S Pannell would arrange website training with Norfolk ALC
  - Consider 2012 Village Plan and future including emergency plan. As a first step S Pannell, Jan Lockhart and V Thompson would look at the previous ones.
  - 1918 WWI commemoration event. It was agreed that it would be good to do something with the Church and Social Club.
16. **Reports from parish councillors**
- Interpretation board - work in progress.
  - It was noted that Tea at The Club had finished after 11 years as no one came forward to help so it could continue. The remaining funds were donated to the Air Ambulance.
17. **Communicating with the village / communication from members of the public**
- It was noted that someone had had an ornamental crane stolen from their back garden.
  - Newsletter
    - Police Connect contact information to be included in the newsletter as an alternative to Neighbourhood Watch or Home Watch.
18. **Correspondence:** mail circulated as usual via email
19. **Any other business** for report or placing on the agenda for the next Meeting
- Maintenance of track across the allotments.
  - Litter pick
20. To confirm the date of the next meeting at 7 pm on **Thurs 14 September 2017** in the Social Club

Meeting closed at 9 pm

Signed:

  
Chairman

- 413 -

Date:

